

# EASE OF DOING BUSINESS

APPLICATION FOR AUTO RENEWAL OF LICENSE FOR RECRUITMENT & EMPLOYMENT IN FORM IX UNDER RULE 15 (2) OF THE INTERSTATE MIGRANT WORKMEN (R.E & C.S.) ASSAM RULES, 1981

Login as Registered user

After successful login,  
"Apply for Services" --> "View all available services"

Click on "Auto Renewal of License for Recruitment & Employment in Form IX under Rule 15 (2) of the Interstate Migrant Workmen (R.E & C.S.) Assam Rules, 1981."

Apply Online

Fill up All the information correctly. Field with (\*) mark is mandatory and "Submit" to proceed

Click on "Attach Annexure" and upload all the supporting documents (scan copy in PDF/JPEG format)

**Required Documents to avail the service (Upload scanned copies of the original documents).**

1. The original license issued/ granted.
2. A copy of Address proof.
3. Copy of Address proof (Voter ID, Aadhar Card, Pan Card, Passport, of the Employer).
4. Copy of Id proof (Voter ID, Aadhar Card, Pan Card, Passport, of the Employer).
5. Self-Declaration for Auto Renewal.
6. Copy of UBIN Certificate

Make payment  
(Only online mode is available)

Submit the online Form

Get output certificate/license  
(SMS & Email alert to the applicant)

Once all the supporting documents and payment details are submitted online, the license will be generated.