



**OFFICE OF THE ADMINISTRATIVE MEDICAL OFFICER::ESIS SCHEME::ASSAM  
JAWAHARNAGAR::KHANAPARA::GUWAHATI-22.**


No.ESI/AMO/ORDER/2023/4569

Dated Guwahati the : 01-07-2023.

**ORDER**

In pursuance of Section IV of the Sexual Harassment of Women (Prevention, Prohibition and Redressal) at Workplace Act, 2013 an "Internal Committee" is constituted under the control of the Administrative Medical Officer, ESI Scheme Assam for prevention of Sexual Harassment of women at workplace in the Office of the Administrative Medical Officer with the following persons :

1. Dr. (Mrs) Aditi Hazarika, IMO i/c,  
ESIS Dispensary, Dispur. Chairman.
2. Dr. Bhaskar Jyoti Kalita, IMO i/c,  
ESIS Dispensary, Lokhra. Member Secretary.
3. Dr. (Mrs) Kanika Panging, IMO,  
ESIS Dispensary, Jalukbari. Member.
4. Dr. (Mrs) Santwana Borah, Retired IMO,  
ESIS Dispensary, Amingaon. Member.
5. Mrs. Jolly Bharali, ANM,  
ESIS Dispensary, Noonmati.  
President, ESIS Staff Association, Assam. Member.
6. Smt. Gitanjali Sarmah , Stenographer,  
O/O the AMO, ESIS, Assam. Member.
7. Mr. Hari Narayan Sarma, Sr. Advocate  
Guwahati High Court. Member.


 01/07/23

**Dr. J. N. Goswami,  
Administrative Medical Officer,  
ESI Scheme, Assam, Guwahati-22.**

Memo. No.ESI/AMO/ORDER/2023/4569 A-H

Dated Guwahati the : 01-07-2023.

- Copy to : 1. The Secretary to the Govt., Labour Welfare Deptt., Dispur for favour of information.  
2. Person Concerned.

  
**Dr. J. N. Goswami,  
Administrative Medical Officer,  
ESI Scheme, Assam, Guwahati-22.**



**OFFICE OF THE ADMINISTRATIVE MEDICAL OFFICER::ESI SCHEME ASSAM**  
**JAWAHARNAGAR::KHANAPARA::GUWAHATI-22.**

No. ESI/Sexual Harassment/2024-25/1880

Dated Guwahati the 30/05/2024

**From** : Administrative Medical Officer,  
ESI Scheme Assam, Guwahati-22.

**To** : The Deputy Secretary to the Govt. of Assam,  
Labour Welfare Department,  
Dispur, Ghy-06.

**Sub** : **Action taken report of the 2<sup>nd</sup> National Chief Secretaries Conference reg.**

**Ref** : **Govt. ecf No. E-420605/14, Dtd.29<sup>th</sup> May 2024.**


Madam,

With reference to the subject and letter number cited above, I would like to inform you that in pursuance of Sec.IV of the Sexual Harassment of Women (Prevention, Prohibition and Redressal) at Workplace Act, 2013 an "Internal Complain Committee" is constituted vide letter No. ESI/AMO/ORDER/2023/4569, Dtd. 01/07/23 under the control of the Administrative Medical Officer, ESI Scheme Assam, Labour Welfare Department for prevention of Sexual Harassment of women at workplace with the following officials:

<u>Name</u>	<u>Designation</u>	<u>Contact No.</u>	<u>Email-ID</u>
1. Dr. (Mrs.) Aditi Hazarika, IMO i/c, ESIS Dispensary, Dispur	Chairman	9864052996	draditihazarika@gmail.com
2. Dr. Bhaskar Jyoti Kalita, IMO i/c, ESIS Dispensary, Lokhra	Member Secretary	9101562892	kalitabj@yahoo.com
3. Dr. (Mrs.) Kanika Pangging, IMO ESIS Dispensary, Jalukbari	Member	9435271595	kanikapangging@gmail.com
4. Dr. (Mrs.) Santwana Borah, Retired IMO.	Member	9864277739	borasanta@gmail.com
5. Mrs. Jolly Bharali, ANM, ESIS Dispensary, Noonmati, President, ESIS Staff Association, Assam	Member	9954780676	jollybharali15@gmail.com
6. Mrs. Gitanjali Sarma, Stenographer, O/o the AMO, ESIS Assam.	Member	7399388427	gitanjalitez@gmail.com
7. Mr. Hari Narayan Sarma, SR. Advocate, Gauhati High Court.	Member	9101012146	harisarma844@gmail.com

This "Internal Complain Committee" is still functioning with the above mentioned officials. This is for favor of your kind information and necessary action.

Yours faithfully

  
30/5/24  
(Dr. J. N. Goswami)

**Administrative Medical Officer,  
ESI Scheme Assam, Guwahati-22**